

## **Public Works Director**

### **Department Overview and Responsibilities:**

- Responsible for directing and managing the Public Works Department, including the divisions of water, wastewater, streets, landfill, airport, parks and code enforcement. This position also administers building and zoning regulations and flood plain management.
- Reports to the City Administrator
- Experience with GIS, GPS, CAD, etc. and/or related software. Previous work in planning and zoning, flood plain management, building codes, public utility systems is desirable.
- Effectively represent the City in meetings with governmental agencies, community groups, various businesses, professional, and regulatory organizations, and in meetings with individuals.
- Be adept at combining a hands-on management style with confident professionalism and an ability to work with a variety of stakeholders

### **Requirements:**

- Job requirements include: minimum of a Bachelor's degree in Civil Engineering from an accredited college, and Licenses as a Professional Engineer (PE) and able to get licensed in Nebraska within one year of hire
- Must be a licensed Street Superintendent in the State of Nebraska or have the ability to attain this license within twelve (12) months
- Must possess and maintain a valid driver's license

### **Essential Functions:**

- Assists in the development, implementation, and administration of divisional performance objectives, policies, processes, capital projects, and priorities: identifies resource needs and makes recommendations for improvement
- The applicant should also have five to seven years of progressively responsible civil service experience

### **Ideal Candidate:**

The ideal candidate for the Public Works Director position will be an innovative and creative leader with a high level of integrity, will have a proven record of building and leading teams, and shall possess high expectations for customer service

Send cover letter, resume and completed application to: **City Administrator, City of York, PO Box 276, York, NE 68467** or email to [jfrei@cityofyork.net](mailto:jfrei@cityofyork.net). Applications are available on the City's website [www.cityofyork.net](http://www.cityofyork.net)

Position will remain open until filled. First application review will be September 30, 2019