

Museum Advisory Board Meeting Agenda May 2nd, 2023

Minutes from April meeting

Highlights of field trips to:

- Airport hanger
- Landfill garage
- Greenwood Cemetery

Museum social media

- Mondays at the Museum

Volunteer – Sue Lief

Notes from David's consultation visit

- Supplies
 - Ordered special labels and pencils
- Lighting
 - Need to switch to LED for safety of items
- Loaned Items
 - Contacted Ben at Cornerstone/Note from Plainsman Museum

Rotations

- June-August – Spanish American War + installation of Anna/Orlando area
 - Programs: Reach out to history teacher or local expert to give talk
 - War documentaries on TV
- September–November – Art Exhibit
 - Work with local schools on art competition
 - Rent the auditorium, host competition, public votes and winners go on display at the museum
 - Could use a variety of mediums and age groups broken down for winners
 - Possibly purchase some ribbons for the winners or make certificates
- December – Holiday Centric?
 - Tree walk repeat?
 - Public donates trees and decorate with theme then public votes, maybe change to wreaths instead?
- January-March – Retro Tech
 - Lots of cool tech available like the Voice Writers
 - Makerspace documentaries
 - Program: Learn about one item in particular, have kids come up with their own tech designs to match

Getting Museum-Owned items back to museum – action plan needed

Foundation Notes from Kristie

Window Tint Installed 5/1/23

Acquisition Policy

- Who - can accept/process the items?
 - Museum Coordinator or volunteers
- What - will be accepted?
 - Can be specific items, types of items, years, etc. What don't we want? What is ownership history – do they have complete authority to donate?
- Where - will they go?
 - Storage – do we have the space? Display – do we have the space?
- When - will we take/return items?
 - (if loan)
- Why - will we take them?
 - Does it meet the mission? Is there a need? Do we have something similar? Is it of particular value? etc.
- How - will they be accepted?
 - Donation or purchase?
- How/can you care for the item?
 - Keep integrity

Amendment to De-Accession Policy

- Option to remove display items/props that are not historical artifacts without board approval
 - Currently the policy says “Object is a non-historical item such as a display case or shelving unit” meaning even broken display items/props need approval before removal
- Option to add wordage on who pays for funds involving return of items to original donor
 - Add to donation form? “item returned at expense of donor” option for them to check if wanting item back in future

Status of Golden Eagle

Items to be de-accessed

- Broken case and table
- Airport display cases plus shelving – reapprove disposal
- Flower décor
- Broken artwork